



**LYCEUM**  
INTERNATIONAL SCHOOLS  
**NUGEGODA**

**STEWARDS**

**SELECTION PROCESS**

**DNA**



### STAGE I : APPLICATION SUBMISSION & FIRST SHORTLISTING

Name : .....  
 Class : ..... Address: .....  
 House : .....  
 Admission No : ..... Contact No. : .....

Please paste a recent photograph of yourself and staple another copy to this application.

#### 1. DURATION OF STUDY AT LYCEUM

MARKS =  (MAX 05 MARKS)

a)	Year of Admission	
b)	Number of years present at Lyceum ( <i>½ mark for each year at Lyceum</i> )	

#### 2. ACADEMIC PERFORMANCE

MARKS =  (MAX 70 MARKS)

Indicate the **AVERAGE MARKS** you obtained at the most recent 2<sup>nd</sup> Semester Examinations (held in March) this year

**Average Marks obtained**

90 or above = 70 marks  
 86.0 – 90.9 = 65 marks  
 81.0 – 85.9 = 60 marks  
 76.0 – 80.9 = 55 marks  
 71.0 – 75.9 = 50 marks  
 66.0 – 70.9 = 40 marks  
 61.0 – 65.9 = 30 marks

#### 3. POSTS HELD (Steward, Junior Leader, House Prefect, Positions in School Clubs, Captaincy in Sports, Troupe Leader, Cadet Sergeant, Band Leader, etc.)

MARKS =  (MAX 10 MARKS)

#	Sport/Activity/Club	Post	Inter House / Inter School	Name & Signature of TIC
1				
2				
3				
4				

(Head – 5 marks, 2<sup>nd</sup> in Command – 3 marks, Junior Leader – 3 marks, Member of Team – 1 mark)



4. PERFORMANCE IN EXTRA-CURRICULAR ACTIVITIES (Physical / Non-Physical) MARKS =  (MAX 45 MARKS)

(Attach copies of certificates)

		Achievements (tick)			
		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	
<b>a)</b>	<b>National Level (Name of Event / Activity)</b>				<i>Marks:</i> 1 <sup>st</sup> – 7 marks 2 <sup>nd</sup> – 6 marks 3 <sup>rd</sup> – 5 marks
1					
2					
3					
4					
5					
<b>b)</b>	<b>Provincial Level (Name of Event / Activity)</b>				<i>Marks:</i> 1 <sup>st</sup> – 5 marks 2 <sup>nd</sup> – 4 marks 3 <sup>rd</sup> – 3 marks
1					
2					
3					
4					
5					
<b>c)</b>	<b>District Level (Name of Event / Activity)</b>				<i>Marks:</i> 1 <sup>st</sup> – 4 marks 2 <sup>nd</sup> – 3 marks 3 <sup>rd</sup> – 2 marks
1					
2					
3					
<b>d)</b>	<b>Inter International School (Name of Event / Activity)</b>				<i>Marks:</i> 1 <sup>st</sup> – 4 marks 2 <sup>nd</sup> – 3 marks 3 <sup>rd</sup> – 2 marks
1					
2					
3					
<b>e)</b>	<b>Inter-House (Name of Event / Activity)</b>				<i>Marks:</i> 1 <sup>st</sup> – 3 marks 2 <sup>nd</sup> – 2 marks 3 <sup>rd</sup> – 1 mark
1					
2					
3					
<b>f)</b>	<b>Please indicate any special achievements / championships obtained</b>				..... marks
1					
2					
3					



**5. ACHIEVEMENTS OUTSIDE SCHOOL (Leadership positions in Sunday School or achievements in Sports / Extra-curricular activities out of school**

MARKS =  (MAX 10 MARKS)

#	Please list the achievements down with evidence
1	
2	
3	
4	
5	
6	

**6. DECLARATION**

I certify that all the details stated in the form are true and accurate to the best of my knowledge.

Signature: .....

Date: .....

STAGE 1: TOTAL MARKS =

(STAGE 1: MAX MARKS FOR HOUSE PREFECT = 140)

**CLOSING DATE FOR APPLICATIONS: 18 / 07 / 2019**

**PLEASE COMPLETE THIS FORM BY THE ABOVE DATE AND HAND IT OVER TO YOUR RESPECTIVE CLASS TEACHER**

*Please note the following:*

- *Only shortlisted applicants will be called for an interview at the final stage of the selection process.*

**SELECTION FOR STAGE II (For Office Use Only)**

Shortlisted for Stage II (Aptitude Test)      Date: \_\_\_ / \_\_\_ / \_\_\_\_\_      By: \_\_\_\_\_

Confirmed attendance for test      Date: \_\_\_ / \_\_\_ / \_\_\_\_\_      By: \_\_\_\_\_